

Woodland Elementary PTO Meeting

Date 8/24/2023 | time 5:00 pm
Meeting called to order by Katie Buckingham
Woodland Media Center

In Attendance

Nicole Mangian
Katie Buckingham
Janet Scheller
Carrie Jack
Brenda Chinn
Ashley Starks
Heather Arieti
Rebecca McKoon
Nicole Morrill
Linda Pyatt
Michael Pyatt
Chelsey Gray
Allie Pryor
Payton Pulley
Patricia Kierbach
Liz Buckley
Travis Van Dorn
Jessica Hanna
Sara Van Dorn
Erica Bash
Mindy Lugge
Cortney Hillmer

Secretary's Report:

Woodland PTO Secretary, Nicole Mangian reviewed the minutes from the April 12, 2023 meeting. Motion to approve by Nicole Morrill, seconded by Allie Pryor. No oppositions.

Principal's Report:

Mrs. Pirtle reported everything is going well except for the extreme heat this week. Picture day is set for September 25 which was the earliest date available. Behavior and procedure assembly occurred.

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Committee Reports

Katie Buckingham stated all active committees, the current chairs, and open positions:

Bobcat Prowl: Nicole Mangian and Carrie Jack

Yearbook: Janet Scheller

Picture Day: Katie Buckingham

Woodland Reads: Chelsey Gray

Field Day: Nicole Mangian, Carrie Jack, Laura Rettberg

Teacher Appreciation: Erica Bash and Jessica Hanna

Giving Tree: Nicole Mangian and Janet Scheller

Book Fair: Erica Bash and Laura Rettberg

Maker Space: Carrie Jack

Spirit Wear: Katie Buckingham

5th Grade Celebration: Katie Buckingham and Nicole Mangian

Movie Night: open

Read to Run: open

Book Club: open

During the meeting Rebecca McKoon volunteered to chair Book Club and Chelsey Gray volunteered to chair Read to Run. A staff member is still needed to chair both committees.

Book Fair:

Erica Bash reported that the book fairs are set for the week of December 4 and the week of April 29.

Teacher Appreciation:

Katie Buckingham reported a water bar was put together for staff this past week. Erica Bash reported a planning session will occur with co-chair Jessica Hanna for the rest of the school year's teacher appreciation events.

Bobcat Prowl:

Nicole Mangian explained Bobcat Prowl. Bobcat Prowl is Woodland's one big fundraiser for the entire school year. Students collect cash donations from friends and family and corporate sponsor donations are also collected. Students may earn prizes for different levels of donations they raise. On Prowl Day each class will walk and run laps outside, earn bracelets as they walk/run to celebrate their fundraising efforts. Information will come home with students on September 5th. The Bobcat Prowl Day is set for Thursday, Oct 5.

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Movie Night:

Katie Buckingham reported movie night is upcoming and the date is TBD. Movie night will be interactive. Bags of items related to movie will be sold to support Maker Space.

Giving Tree:

Nicole Mangian reported Giving Tree is a holiday assistance program that Woodland supports. Woodland students have the opportunity to purchase a gift for a family in need. Giving Tree information will come home with students at the end of October.

Yearbook:

Janet Scheller reported that Burke Photography is the photographer for school pictures. Herff Jones will do the yearbooks. A few extra yearbooks will be ordered.

Maker Space:

Carrie Jack reported that she will be meeting with Mrs. Pirtle to plan Maker Space and to determine if projects will be school based or classroom based.

Recess Equipment:

Katie Buckingham reported that equipment is refreshed throughout the year as needed for classrooms.

President's Report:

No additional information to report from Katie Buckingham.

PTO Calendar:

8/23 Welcome back water bar for teachers and staff

8/24 1st PTO Meeting

9/5 Prowl kick-off date (packets sent home), T-shirt contest kick off (5th grade students only)

9/6-9/29 Prowl Donations collected

9/15 Prowl T-shirt contest entries due

9/20 Winning T-shirt entry announced

9/25 Picture Day

9/21 Prowl Collections Due

10/5 Bobcat Prowl Day, raindate 10/12

10/27 Giving Tree forms sent home with students

11/1 Teacher dinner night of conferences provided by PTO

11/2 2nd PTO Meeting

Mid November: Giving Tree forms due, tags chosen by students

12/4-8 Book Fair

Early-Mid December Giving Tree items due, families pick up items

12/19 Winter Break staff recognition

2/1 3rd PTO Meeting

3/1-3/31 Book Club TBD

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4/1 Read to Run TBD
4/11 Final PTO Meeting (elections)
4/29-5/3 Book fair
5/6 - 5/10 Teacher Appreciation Week
5/22 Field Day
5/24 5th grade farewell (date tentative depending on last day of school)

Motion to approve calendar by Brenda Chinn, Mindy Lugge seconded.

Treasurer's Report:

Treasurer Carrie Jack gave the following report:

Income generated since last meeting:

- Company Match \$72

Expenses since the last meeting:

- Card My Yard "Welcome Bobcats" sign \$65

Financial Update:

Actual Revenue (Income) \$72

Actual Expense (Expense) \$7,153

Actual ADJ Cash Balance \$17,271

Adjustments to the budget: Because the accelerated reader program is no longer used, the "AR Software" funds were moved to "Reading Promotion". The amount of books in the Woodland library is getting close to the maximum amount of books allowed for the current Librarika subscription so an increase will be made from \$139 per month to \$299 per month to cover a Librarika subscription with a higher number of books. The \$150 of income from spirit wear was removed. An increase was made to "staff appreciation" due to more staff members in the building this year.

Motion to approve budget by Chelsey Gray. Motion to second by Jessica Hanna.

Carrie Jack stated there is an updated PTO request for payment/ reimbursement form that will be provided to all staff members.

Officer Elections: Motion to elect Cortney Hillmer as co-vice president by Nicole Morrill, Mindy Lugge second. No oppositions.

Motion to adjourn meeting at 5:27 by Carrie Jack. Motion to second by Patricia Kierbach.

The next PTO meeting will take place on Thursday, November 2 at 5:00pm in the Woodland Media Center. Please contact Nicole Mangian at nicole.mangian@gmail.com with any questions.